

# City of Geneva

## Planning Commission / Board of Zoning Appeals

### Application for Appointment

#### **Qualifications**

1. Have a willingness and dedication to commit both time and personal energy to the Planning Commission.
2. Have an interest in community planning, zoning, and subdivision of land, and the protection of the environment.
3. Have a desire to implement the City of Geneva's Zoning Ordinances for the purpose of protecting the health, safety, and welfare of the residents.
4. Have a willingness to encourage and to accept input from citizens, organizations and those directly affected by land use related actions made by the Commission.
5. Have the ability to maintain an objective approach to community development issues in order to promote the highest "quality of life" possible for the residents of Geneva.

#### **Planning Commission; powers and duties**

The Planning Commission shall:

- Prepare the Official Map and a Master Plan for the Municipality, each with appropriate amendments at suitable intervals;
- Approve subdivision platting with reference to zoning restrictions and public utilities;
- Recommend to Council amendments to the Zoning Plan and Ordinance;
- Report to Council, at least annually, on the physical needs of the Municipality;
- Prepare a long-term capital improvement program for Council approval and annually submit to the Manager cost estimates on capital improvements which should be included in the annual budget;
- Cooperate with the Regional Planning Commission and the Planning Commissions of adjacent municipalities; and perform such other duties as may be required by ordinance.

Name
Address
Phone
Available at work?
Phone#
Cell#
Email

Have you had an opportunity to read the qualifications and responsibilities for the Planning Commission?

Yes  No

Please write a statement as to why you wish to serve on this Commission. Use the backside of this application or attach a statement if necessary


The Planning Commission has regularly scheduled meetings, held the first Monday of every month so long as there is an agenda set. From time to time work sessions are also scheduled as needed. The meetings are at 5:30 p.m. and are located in our Council Chambers.