



City of Geneva Division of Taxation

Phone: (440) 466-3913
Website: www.cityofgeneva.com

Fax: (440) 466-0685

Re: Exemption Certificate for Retired Individuals

TAX YEAR 2011

DUE DATE: APRIL 17, 2012

As a convenience to retirees, the City of Geneva Income Tax Division, with the approval of the Geneva City Council, will allow retirees who receive only non-taxable income such as: Social Security, Pensions, Dividends or Interest to file an “**Exemption Certificate**”.

- In order to qualify for this exemption, please complete the form below and return it in the envelope provided. If you or your spouse has any kind of taxable income, you are not eligible for the exemption.

For Example: if you begin working, start a business, own rental property, etc., you will be required to file a City of Geneva Tax Return.

- You and/or your spouse must sign this Exemption Certificate to be valid.
- If you sign the Exemption Certificate for Retired Individuals, and in the future, you or your spouse earn taxable income, the Exemption Certificate will not be valid and you will be required to file a City Tax Return.
- If in the future you are required to file a City Tax return, you must notify this office.
- If you do not return this form, it will be your responsibility to file a City Tax Return each year.

Return Bottom Portion

City of Geneva **Exemption Certificate for Retired Individuals Tax Year 2011**

I am completing this Exemption Certificate because I / we are retired individuals receiving only non-taxable income. I declare this statement to be true, correct and complete, and will immediately notify the Division of Taxation if the Exemption becomes invalid.

Signature _____ Date _____ Spouse's Signature _____

Please print the following information:

Name (s)

Social Security Number (s)

Address

City, State, Zip

Daytime Telephone Number