

RECORD OF CITY OF GENEVA MUNICIPAL TAXES WITHHELD

	<u>GROSS WAGES</u>	<u>TAX WITHHELD</u>	<u>DATE REMITTED</u>	<u>ADJUSTMENTS</u>
JAN	_____	_____	_____	_____
FEB	_____	_____	_____	_____
MARCH	_____	_____	_____	_____
APRIL	_____	_____	_____	_____
MAY	_____	_____	_____	_____
JUNE	_____	_____	_____	_____
JULY	_____	_____	_____	_____
AUG	_____	_____	_____	_____
SEPT	_____	_____	_____	_____
OCT	_____	_____	_____	_____
NOV	_____	_____	_____	_____
DEC	_____	_____	_____	_____
TOTALS	_____	_____	_____	_____

RULES

- (1) Tax Rate 1.5%
- (2) Taxable Income-Gross Income
- (3) Remit monthly if taxes withheld exceed \$300.00 in any three month quarter; otherwise, pay quarterly.
(If filing quarterly, use vouchers for correct period ending.)
- (4) Make checks Payable to Village or City for Which Tax Was Withheld.
- (5) Mail returns to: CITY OF GENEVA, DIVISION OF TAXATION, 44 NORTH FOREST ST., GENEVA, OH
- (6) Returns Mailed After Due Dates Will be Assessed Penalties and Interest

Tear off here and remit with W-2's and 1099's

Tax Year _____

Annual Reconciliation of Tax Withheld Payments	Account #	Form Type 35	Period Ending Dec 31st
1. _____	7. _____	Gross Wages for Year	\$ _____
2. _____	8. _____	Tax Due	_____
3. _____	9. _____	Tax Remitted	_____
4. _____	10. _____	Balance Due	_____
5. _____	11. _____		
6. _____	12. _____	Number of W-2's	_____

Total Remitted

Remit with copies of all W-2's
And 1099 forms by January 31

**CITY OF GENEVA
DIVISION OF TAXATION
44 NORTH FOREST STREET
GENEVA, OH 44041**